

**TOWN OF SULLIVAN  
TOWN BOARD MEETING  
MARCH 6, 2024 AT 7:00 P.M.**

A regular meeting of the Town Board of the Town of Sullivan was convened at 7:00 P.M. on March 6, 2024 by Supervisor Daviau.

The meeting was held at the Town Office Building located at 7507 Lakeport Road

Present were: Supervisor Daviau; Town Councilors, Jeffrey Martin, Daniel Gibbons, and Kerry Ranger; Attorney for the Town John Langey; Clerk to the Supervisor Dawn Cottet; Deputy Comptroller Kelly Bassett; Director of Administrative Services Eric Tedford; Highway Superintendent Andrew Busa; Clerk to the Highway Superintendent Mary Cate Voss; Codes Enforcement Officer Larry Ball; and Town Clerk Amy Bettinger-Wells. Town Councilor David Montroy appeared at approximately 7:38 P.M.

Also present were: members of the Public.

Pledge to the flag was led by Supervisor Daviau.

**APPROVAL OF FEBRUARY 21, 2024 MEETING MINUTES**

A motion was duly made by Councilor Gibbons seconded by Councilor Martin to approve the minutes of the February 21, 2024 meeting.

With no further discussion, the following vote was recorded to adopt the Town Board meeting minutes of the February 21, 2024.

<b>KERRY RANGER</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DANIEL GIBBONS</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>JEFFREY MARTIN</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DAVID MONTROY</b>	<b>COUNCILOR</b>	<b>EXCUSED</b>	<b>----</b>
<b>THOMAS G. DAVIAU</b>	<b>SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>

Motion carried.

**ACCEPT CLEANING BIDS**

Supervisor Daviau stated that the cleaning bids were opened at the February 21, 2024 Town Board meeting at 9:00 A.M. and that the Board reviewed the bids. Councilor Martin stated that he spoke with Lori Davies from the Parks & Recreation and asked her to review the bid information as well. Upon motion made by Councilor Martin and seconded by Councilor Gibbons, the Board unanimously accepted the cleaning bid from DLP Cleaning Services.

**ESTABLISHMENT OF BID OPENING DATE FOR  
BITUMINOUS CONCRETE AND CRUSHED STONE**

The Town Board members discussed establishing a bid opening date for bituminous concrete and crushed stone. Upon the motion made by Councilor Martin and seconded by Councilor Ranger, the Town Board unanimously established the bid opening date for bituminous concrete and crushed stone for Wednesday, March 20, 2024 at 9:00 A.M.

**APPOINTMENTS FOR BOARD OF ASSESSMENT REVIEW**

A motion was duly made by Councilor Ranger, seconded by Councilor Gibbons and unanimously passed by the Board appointing Maureen Wafer and David Johnson as Members of the Board of Assessment Review.

With no further discussion, a roll call voted was taken as follows:

<b>KERRY RANGER</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DANIEL GIBBONS</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>JEFFREY MARTIN</b>	<b>COUNCILOR</b>	<b>VOTED</b>	<b>YES</b>
<b>DAVID MONTROY</b>	<b>COUNCILOR</b>	<b>EXCUSED</b>	<b>----</b>
<b>THOMAS G. DAVIAU</b>	<b>SUPERVISOR</b>	<b>VOTED</b>	<b>YES</b>

Motion carried.

**PRE-DEVELOPMENT APPLICATION DISCUSSION**

Councilor Ranger stated that Codes Enforcement Officer Lary Ball assisted in developing a checklist for the pre-development applications. Ken Knutsen, Engineer at Barton & Loguidice, stated that he has shared with Councilor Ranger a coversheet and checklist for Codes Enforcement Officer Ball to review. Engineer Knutsen further stated that this would clarify a lot of the information that needs to be discussed or included at the pre-meeting. Resident Shannon Emmons stated that she had sent an email to Codes Enforcement Officer Ball that included information on various Towns having neighborhood pre-development meetings. Attorney Langey stated that having pre-development application discussion meetings will be very helpful for the larger projects.

**SEWER DEPARTMENT REPORT AND EQUIPMENT STATUS**

Councilor Ranger asked Highway Superintendent Busa to comment on the sewer report and equipment status reports that Superintendent Busa had presented at the February 21, 2024 Town Board meeting. Superintendent Busa responded that he was not prepared to discuss this at this time and requested Councilor Ranger to send an email or give him a call ahead of time to allow him to be better prepared. No report was given this evening.

**REQUESTED REPAIRS FOR 2014 DODGE VAN  
TO BE USED BY SEWER DEPARTMENT**

Superintendent Busa stated that the 2014 Dodge Van previously used by the Animal Control Officer has 135,000 miles and needs repairs. He noted that budgeting for the Sewer Department has never been discussed with him in previous years, so it is his suggestion to repair the vehicle for now at an estimated cost of approximately \$5,000.00. Superintendent Busa recommended discussing the Sewer Department budget in the Fall.

**LOCAL LAW NO. C-2024 (BATTERY ENERGY STORAGE SYSTEMS)**

Attorney Langey advised that the Town Board is in the middle of a moratorium and that the Town should implement a plan on battery energy storage systems. He stated that he was reviewing the battery storage regulations so that the Board can decide how they would like to proceed. Codes Enforcement Officer Ball stated that the International Codes and the NFPA has tightened up on regulations involving fire and codes safety issues. Codes Enforcement Officer Ball requested that before a law is submitted to the Town Board for consideration, he would also like to review it.

### **SHORT-TERM RENTAL**

Councilor Ranger stated that a resident on the lake inquired about laws for short term rentals. Supervisor Daviau commented that a few surrounding Towns were working on some laws and that the Board would review them once they are completed.

### **FIREFIGHTER APPLICATIONS**

Supervisor Daviau advised that there were two firefighter applications submitted by the Bridgeport Volunteer Fire Company for James Bardo and Matt Williams. The Board members thereafter reviewed the applications that were presented. Upon the motion made by Councilor Martin and seconded by Councilor Gibbons, the Town Board unanimously approved the firefighter applications for Bridgeport Volunteer Fire Company for James Bardo and Matt Williams. Supervisor Daviau welcomed the new members.

### **UPDATE ON BRIDGEPORT SEWER EXTENSION**

Ken Knutsen, Engineer at Barton & Loguidice, brought the Board up to date on the Oneida Nation expansion project and explained the possible impacts it may have on the Town's sewer system. Based on a recommendation to the Board by Highway Superintendent Busa, it was suggested that a meeting with the Oneida Nation be held to discuss the expansion in Bridgeport.

### **REPAIR OF CLOCK ON CHITTENANGO CREEK BRIDGE**

Councilor Ranger stated that the Bridgeport Lakeport Civic Organization – CNY (“BLCO-CNY”) has asked if the Board would consider using Community Host funds to replace the clock on the bridge over Chittenango Creek when traveling west on Lake Road/NYS Route 31 towards Cicero, New York. The cost to repair the clock is \$5,824.00. This will be discussed at a future meeting.

### **RESIDENT COMMENTS**

Art Lelio commented that it was very helpful to have the agenda copies available at the Town Board meeting. He asked if the agendas could be provided for the Planning and Zoning Board meetings as well. Mr. Lelio then thanked the Town Board Members.

A resident inquired about the recent hire for Director of Administrative Services. Supervisor Daviau explained that Comptroller Ellis had retired and that the salary for the new hire was already budgeted in the 2024 budget.

The same resident also inquired about the County Landfill decision. Supervisor Daviau explained that the decision is being reviewed by the Madison County Board of Supervisors at this time and that there are several options being investigated.

A resident inquired about the timeframe for the decision on short term rentals. Supervisor Daviau commented that the Board will be reviewing various laws from other municipalities and will make a determination once that is done.

### **EXECUTIVE SESSION**

Upon the motion made by Councilor Martin and seconded by Councilor Ranger, the Board went into Executive Session at 7:36 P.M. for advice of Counsel and for direction on code enforcement matters. Attorney for the Town Langey was invited to attend the Executive Session.

Councilor Montroy appeared at 7:37 P.M. as the Board was entering Executive Session.

Upon the motion made by Councilor Martin and seconded by Councilor Ranger; the Board unanimously approved to come out of Executive Session at: 8:00 P.M.

**CODE ENFORCEMENT MATTERS – ACTION ON NON-COMPLIANT PROPERTIES**

Upon the motion made by Councilor Martin and seconded by Councilor Gibbons, the Board unanimously authorized Attorney for the Town Langey and Codes Enforcement Officer Ball to take enforcement action on various non-compliant properties.

**ADJOURNMENT**

With no further business and upon the motion made by Councilor Ranger, seconded by Councilor Montroy, the Town Board meeting was adjourned at 8:02 P.M. with all Town Board Members voting in favor.

Respectfully submitted,

Amy Bettinger-Wells  
Town Clerk